



## COMPULSORY ENROLMENT & ATTENDANCE AT SCHOOL

- Lesson times are:  
8:45am – 3:15pm.
- A teacher is on duty from 8:30am for students to begin arriving at school.
- A teacher is on duty from 3:15 – 3:30pm. Students must leave the school grounds by 3:30pm.
- If a student is going to be away please ring the school to let them know and send a written note when the student returns.
- If a student is late arriving to school please report in through the front office.
- The school will contact you if any absence is unexplained or when regular absences occur.

Our address is:

**Marion Primary School**  
**Malcolm Ave**  
**Marion SA 5043**  
**Telephone: 8277 2293**  
**Fax: 8374 0957**

Under the Education Act of South Australia, parents and/or caregivers are held responsible for the regular attendance of all children in their care.

All children aged between 6 and 16 years of age must be enrolled and attend school regularly.

All children 5 years of age, who are enrolled at school, are also required to attend school regularly.

### IS REGULAR ATTENDANCE IMPORTANT?

#### **Yes: from the first day!**

If students miss the basic skills in the early years of school, they often experience difficulties later.

It has been shown that irregular attendance in the junior primary and primary years often leads to the development of poor attendance at high school.

Six days absence per term from junior primary to the end of Year 7 equals one year of schooling missed.

Half an hour late each day equals five days absence per term.

## MUST I SEND MY CHILD EVERY DAY?

**Yes: unless**

- The child is too sick to attend.
- The child has an infectious disease like chicken pox, mumps or measles.
- The child is incapacitated by injury preventing movement around school.
- The child is accompanying his or her parents and/or caregivers on a family holiday, which cannot be arranged in school vacations. This should be arranged with the Principal prior to the absence.
- The Principal is provided with an acceptable reason preventing the child's attendance.

***Wherever possible, dental and medical appointments should be made out of school hours.***





### **MUST I NOTIFY THE SCHOOL IF MY CHILD HAS BEEN AWAY?**

**Yes:** you are encouraged to notify the school of absences as they occur. On return to school, notes must be supplied to explain absences.

### **SHOULD I NOTIFY THE SCHOOL IF MY CHILD REFUSES TO GO TO SCHOOL?**

**Yes:** you should contact the Principal and seek assistance immediately.

### **WHAT KIND OF ASSISTANCE IS AVAILABLE?**

Attendance & Engagement Officers are members of professional teams providing a supportive service to students, parents and/or caregivers and school staff. They aim to assist with the full participation of all students in education.

### **WHAT IS THE ROLE OF THE ATTENDANCE & ENGAGEMENT OFFICER?**

#### **Attendance & Engagement Officers may assist by:**

- Working with students in a supportive counselling role.
- Visiting students at home and consulting with parents and/or caregivers.
- Identifying reasons for student non-attendance and making appropriate referrals.
- Monitoring student attendance and reviewing progress as necessary.

Referral to the Attendance & Engagement Officer is made through the Principal.

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**Who to contact at School**  
**Your child's teacher**  
**The Counsellor**  
**The Principal**

**School Telephone no. 8277 2293**

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# **Student Attendance**

**Marion Primary School**



## **ATTENDANCE INFORMATION FOR PARENTS**